



**VENDOR APPLICATION**

**FOOD / MERCHANDISE / NOT-FOR-PROFIT**

<b>SANTAFEST JULY 22, 2017</b>	<u>Vendor Fee:</u> Not-for-profit -\$25	Street Closed	Show Hours	Tear Down	Street Reopens	Wharf
	10' x 10' = \$50	7 am	10 am - 4 pm	4pm - 5 pm	6 pm	10 am - 4 pm
	20' x 20' = \$75					

We ask all vendors to please read the following rules and regulations:

1. All merchandise/equipment/tents must be set up by 9 am and packed up by 5 pm. Vendor must commit to the full day **NO EXCEPTIONS**
2. Please note the location of the event has been moved to Wharf Road, just off the main street. The parade will come all the way down Manitoba Street, leading viewers down to the area.
3. SantaFest Committee will review each vendor application submitted and approve. Note: space is limited.
4. Upon approval, cheques are payable to "SANTAFEST" and can be dropped off at the Chamber of Commerce at 1 Manitoba Street in Bracebridge
5. The vendor fee is non-refundable and is utilized for event expenses, prizes and permits.
6. Fee must be paid at least 4 weeks prior to the event or space is forfeited.
7. Participating vendors must remain within their mapped space as assigned by the "SANTAFEST" Committee
8. Vendors may drive vehicles to assigned area to load and unload only. During event **NO VEHICLES** are permitted in the event space.
9. All food vendors must obtain appropriate approvals as required by the Simcoe/Muskoka Health Unit.
10. Proof must be presented to the SantaFest Committee prior to setup. See [www.simcoemuskokahealth.org](http://www.simcoemuskokahealth.org)
11. Participants must remove their own garbage and recyclables upon departure and leave area clean
12. No participant shall use the municipal garbage receptacles
13. Electricity within the area is limited. If available, a minimal fee may be charged. Please arrange ahead of time with your contact.
14. "Proof of Liability Insurance" may also be required prior to the event

Email the completed application to [muskokasmrsclaus@ymail.com](mailto:muskokasmrsclaus@ymail.com) or leave at the Bracebridge Chamber of Commerce (1 Manitoba Street).

If you have any questions please visit [www.santafest.ca](http://www.santafest.ca) or contact Gayle at [muskokasmrsclaus@ymail.com](mailto:muskokasmrsclaus@ymail.com)

**SANTAFEST APPLICATION**

<b>Applicant's Name:</b>	<b>Business Name:</b>
<b>Mailing Address:</b>	
<b>Email Address:</b>	<b>Phone #:</b>
<b>Nature of items to be sold/exhibited:</b> <i>(please attach photo, if possible)</i> "Not-for-Profit" Yes ___ or No ___	
<b>Approximate Space Required:</b> ___ X ___	<b>Require Electricity:</b> Yes ___ or No ___ <i>(May be fee)</i>
<b>I agree to abide by all Rules/Regulations of "SANTAFEST" &amp; the Town of Bracebridge as set out above:</b>	
<b>SIGNATURE:</b>	<b>DATE:</b>
<b>Application Approved by:</b>	<b>Fee Required: \$</b> <b>Date Paid:</b>